



**CITIZEN'S ADVISORY COMMITTEE MEETING MINUTES  
JANUARY 20, 2005 – 4:00 P. M., ROOM 303, YENNI BUILDING**

Members of the Citizen's Advisory Committee Present:

Norbert White  
Lee Giorgio  
Bruce O'Neil  
Charles Miller  
Debbie Skrmetta  
Leon Scoriels  
Sheree Kerner

Connie Casey  
Cocie Rathborne  
Lynne Parker  
Bruce Layburn  
Scott Coulombe  
Steve Stumpf

Consultant Staff Present:

Tim Joder – UNO  
Ed Elam - BKI

Other Public Agencies Staff Present:

Dottie Stephenson - JEDCO  
Walter Bost - RPC

Planning Department Staff Present:

Terri Wilkinson, Planner III  
Wanda DeWailly, Steno Clerk III

Mr. Rathborne opened the January 20, 2005 meeting of the Citizen's Advisory Committee by asking for a motion to accept the minutes of October 28, 2004. Ms. Parker so moved and Mr. Stumpf seconded the motion. The motion passed unanimously.

Mr. Joder referred to various charts the committee had received in their packets. The tasks chart essentially shows the committee's agenda for the coming year—the major items the committee will be responsible for reviewing and potentially recommending for adoption by the Parish Council as a formal portion of Envision Jefferson 2020, the Parish's Comprehensive Plan. These tasks consist of the Major Thoroughfare Plan, Housing Element, Subdivision Regulations as well as a Unified Development Code Structure, and the Bucktown Neighborhood Plan (a small area planning study).

Mr. Joder introduced Ms. Dottie Stephenson from JEDCO who spoke about the Economic Development Element. She said in 2000 the Parish's first Comprehensive Economic Development Strategy was adopted and called the Jefferson Edge. There are four issues that are being worked on and have been funded privately with some participation from the State and Parish. A steering committee meets regularly to approve the budget. This is the fifth year of the plan and they felt it was time to update the plan. The new plan is called the Edge 2010. She said they were hoping to finish by March. JEDCO just got a new Executive Director and because there is so much community

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involvement, they decided to postpone the beginnings of the public meetings until he came on board.

Next, Mr. Ed Elam from BKI provided an update on the Thoroughfare Plan. He referred to materials in the packet the committee had received. He said the materials provide a brief update as to what they had been up to since the project started. There was an initial delay in getting work started because of contractual issues. Some of the things they are doing involve reexamining how future land use and transportation relate as roadway standards and policy suggestions for thoroughfare development are developed. He referred to the meeting schedule and a postcard that will be mailed to the civic associations in the parish, as well as to the Technical Advisory Committee inviting them to a February open house meeting on the Major Thoroughfare Plan, one on the Eastbank and one on the Westbank.

Mr. Joder referred the committee to another sheet in their packet that described the individual tasks of the contractors' responsibilities in conjunction with the Housing Element. He said they were moving along, but not quite as fast as they would like. Statistical information is contained in the Housing Data Report under review by the Parish and RPC. Input also resulted from focus group sessions that were conducted with members of the Housing Element Technical Advisory Committee, a public meeting, and research papers. All this material will be assembled into a resource packet. The next task is to call the first formal meeting of the Housing Element Technical Advisory Committee, which will receive the data and have an opportunity to review it; then the committee will proceed with developing the goals and objectives. Mr. Joder said that he wants to let the technical advisory committee make constructive comments before information is brought to the Citizen's Advisory's Committee. Those processes will be ongoing; i.e., every time the technical advisory committee meets there will be an outcome and the outcome will be forwarded, whether it is in the form of products produced by the consultants or language being considered by the committee.

There being no other matters for discussion, the next meeting of the committee was scheduled for March 17, 2005. The meeting adjourned at 5:00 PM.