



**CITIZEN'S ADVISORY COMMITTEE MEETING MINUTES  
MARCH 17, 2005 – 4:00 P. M., ROOM 303, YENNI BUILDING**

Members of the Citizen's Advisory Committee Present:

Norbert White	Lynne Parker
Bruce Layburn	Lee Giorgio
Cocie Rathborne	Debbie Skremetta
Bruce O'Neil	Jim Fantaci
Scott Coulombe	Leon Scoriels
Ben Zahn	Larry Katz
Debbie Settoon	

Consultant Staff Present:

Tim Joder – UNO  
Ed Elam – BKI  
Monica Kelley – UPI  
Lydia Jemison – N-Y Associates  
Michael Lauer -- Planning Works

Other Public Agency Staff Present:

Dottie Stephenson - JEDCO  
Walter Bost - RPC

ICE Department Staff Present:

John Piglia

Planning Department Staff Present:

Ed Durabb, Director  
Terri Wilkinson, Planner III  
Juliette Cassagne, Planner II  
Julie Buffa, Planner II  
Wanda DeWailly, Steno Clerk III

The March 17, 2005 meeting of the Citizen's Advisory Committee began with Mr. Rathborne presenting Mr. Lauer as first up on the agenda to accommodate Mr. Lauer's flight arrangements. Mr. Lauer then brought the Committee up to date on key policy directives that have come out of the Subdivision Technical Advisory Committee (TAC) meetings. He then showed a Power Point presentation to the committee on these directives. Mr. O'Neil and Ms. Settoon initiated a discussion on the issue of adequate notification for public hearings. At the conclusion of the discussion, Ms. Parker reiterated the committee's desire for the TAC to revisit the issue of public notification.

Mr. Giorgio asked Mr. Lauer if he would be coming back to the committee so they could further discuss the progress and what the committee would recommend, accept, and adopt.

Mr. Lauer said throughout the process and even in the final draft when they go before the Planning Advisory Board and the Council, they will keep track of all the significant

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policy issues because they want to make sure they disclose everything that changes. After the discussion and presentation Mr. Lauer left the meeting.

Mr. Rathborne said the next topic to be addressed were the minutes of 1/20/05. Mr. Giorgio pointed out an incorrect reference in the first sentence of paragraph 3 on page 1. It should read, "Ms. Dottie Stephenson from JEDCO who spoke about the Economic Development Element." Mr. O'Neil made a motion, seconded by Mr. Scoriels, to accept the minutes of 1/20/05 with the correction in the wording in Paragraph 3 of Page 1. The motion passed unanimously.

Mr. Joder introduced Mr. Elam and asked him to speak on the Thoroughfare Plan. Mr. Elam said when they found out Mr. Lauer was the focus of the agenda they deferred their presentation until the next meeting in April. He said they did have two public information meetings; the summaries of those meetings were included in the committee's packet. Mr. Elam introduced Ms. Monica Kelley and said she would be at the next committee meeting and they would be talking in more detail about the initial findings that are coming out of the TAC process.

Mr. Joder said he had updated the list of Tasks and Deliverables of the Housing Element and he passed out the handout to the committee. He said they recently completed both a workshop and a follow-up workshop during which the Housing TAC provided direction to the planning team about the kind of goals and objectives that might be incorporated in the Housing Element. The next responsibility is to draft a set of goals and objectives and bring those back before the TAC for their review and comment.

Mr. Joder said this would be an appropriate time in the agenda to address another activity which is going on in conjunction with Envision Jefferson 2020, and that is the Bucktown Sub-area Plan. He introduced Ms. Lydia Jemison who is a member of the team developing this neighborhood plan. He then gave the floor to Ms. Jemison.

Ms. Jemison began by describing the team members. She said Mr. Bruce Richards is a distinguished transportation planner and she is the land use and zoning specialist. They had a kickoff meeting with Ed Durabb and Terri Wilkinson last Friday when they went to Bucktown to look around and talk about the issues. They have done a lot of background research and have been updating the existing land use maps.

Mr. Bost said there is a separate study of West End that RPC will be undertaking with a grant from the Economic Development Administration and that will look at the redevelopment potential of West End.

Mr. Durabb said he sits on the Technical Advisory Committee for the development of the Housing Element and he said Tim Joder and Wendel Dufour presented sobering statistics to them over the last two meetings. He felt that this committee would be well served if they received a version of that presentation. He said it was clear what the parish is facing from Tim Joder's presentation on demographics and housing trends. Mr. Joder said he

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would be happy to be on the agenda for the next meeting and make that PowerPoint presentation at the meeting.

Mr. Joder also said that his staff would be sending the Planning Department the materials they have compiled to date including the Housing Data Report for publication on the Envision Jefferson 2020 website.

Dr. Wilkinson said on a related note they have received Mr. Elam's summary reports as well and are about to post those on the website also.

Mr. Joder said President Broussard appointed a Planning Committee that met last year to look at planning related activities and functions. A report was prepared and sent to this committee in their packets. He said that this committee should look at the priorities for Plan implementation listed in the President's Planning Committee report. The committee can then come to some recommendations on what the Planning Department should propose for Envision Jefferson 2020 implementation for the upcoming year.

Mr. Giorgio said he sits on the Urban Land Institute and he had noticed a conference coming up on Planned Unit Development. He suggested looking into the Housing TAC being represented at this conference. Mr. Joder suggested that he could send Wendel Dufour and then make a report to this committee.

There being no other matters for discussion, the next meeting of the committee was scheduled for Wednesday, April 27, 2005. The meeting adjourned at 5:40 PM.