

Minutes of the Envision Jefferson 2020 Steering Committee Meeting

March 4, 2004 – 3:30 p.m.
1st Floor, Conference Room
Select Properties Building
2121 Airline Drive

Attendees:

Steering Committee Members Present:

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| Norbert White | Connie Casey | Charles Miller |
| Bruce O’Neil | Shirley Edwards | Lee Giorgio |
| Kerri Becker | Lynne Parker | Donnie Wolfe |

Jefferson Parish Officials Present:

John Young, Council Chairman (attended briefly)
Ed Durabb, Director, Planning Department
Terri Wilkinson, Planner III
Joanna Coutu, Planner II
Wanda DeWailly, Steno-Clerk III

Others Present:

University of New Orleans:
Tim Joder, Associate Dean

Public Visitor:
Angelo Persica, Jr.

Burk-Kleinpeter, Inc.

Ed Elam, Associate

Dr. Terri Wilkinson opened with the announcement that Mr. Charles Miller was present at this meeting and she introduced him as one of Councilman Young’s appointees. Committee members welcomed him.

Dr. Wilkinson said that Councilman Young decided to make appointments at the present time. Two appointees will fill out the duration of the Steering Committee and then once the legislation creating the Citizens’ Advisory Committee is in place, everyone again formally appoints to the new committee.

Mr. Tim Joder asked if we were losing anyone as a result of these appointments. Dr. Wilkinson replied that in the case of Councilman Young, we have natural attrition.

Dr. Wilkinson said that in terms of what is going on with other appointees, the Planning Department has been cc’d on six: two from Councilman Young (Charles Miller and Debbie Settoon) and four from President Broussard (Cocie Rathborne, Bruce O’Neil, Bruce Layburn and Scott Coulombe). But those are the only ones that the Planning Department has been cc’d on so far.

Mr. Ed Durabb said there is some confusion on the Council’s part at the present time concerning the Steering Committee.

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Dr. Wilkinson said that the Steering Committee is to stay in place until the new legislation is adopted. That legislation is going to the Council on March 17, 2004 for the first time and they may likely defer to have a West Bank hearing. Perhaps the legislation will be in place the first week of April, and then the Council formally will appoint or reappoint members of the new Citizen's Advisory Committee.

Mr. Durabb said that, like the steering committee, the new committee's function would be to review new things as they come in. The Planning Advisory Board was a little concerned that we were creating a shadow Planning Advisory Board, and he assured them that was not the case. In the Comprehensive Plan planning process there was public input, meetings and goal-setting sessions, and we won't have that extensive participation. So, the Citizen's Advisory Committee will attempt to get business and civic interest together to review new plan items on an ongoing basis. There would also be special committees, which could be a subcommittee of the Advisory Committee, to look at individual things. For example, when we redo the subdivision regulations, we should have civic people and homebuilders on that subcommittee, some of whom could be from the Advisory Committee. We would get public input all along the way before we go to the public hearing process. The Planning Department also committed to the Planning Advisory Board that we would give them interim reports on progress. Mr. Durabb thought that the PAB felt a little slighted that we sent the Plan to them in a package at the end. He felt that now that the Plan is imminent the PAB believes they have a role in it, functioning as the Parish's Planning Commission. Instead of dumping a new ordinance in their lap and saying let's have a public hearing, we are going to bring them in throughout the process, as will the consultants when they come up with things, or the Citizen's Advisory Committee, so that by the time we get to the public hearing stage, everyone who is involved will know what is going on and hopefully we will have a consensus.

Mr. Donnie Wolfe asked if there was some way they could find out who the Council was going to appoint.

Mr. Durabb said to be fair about this, we are about to go to the Council and explain all this to them. He thought that even though they know that the Plan exists—he had talked to several of the aides and a few of the Councilmen about the Plan—once they get settled in there will be a better opportunity to talk to them.

Mr. Durabb mentioned that Council Chairman John Young had stopped by earlier, but had to leave. Mr. Durabb said that in his presentation to the Council he would talk about the Citizen's Advisory Committee and each Councilman's two appointments.

Dr. Wilkinson said that at the Council meeting in January, the Council passed an ordinance establishing how the past committee appointments relate to the new district structure. Districts 1 through 5 of the old Council District structure is now 1 through 5 of the new structure. What was At-Large in the old system is now At-Large A, and what was District 6 in the old system is now At-Large B. So for example, Councilman

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Giambelluca's old appointees to any committee or commission, including this one, would now go to John Young. Aaron Broussard's would go to Tom Capella and then old 1 through 5 correspond to the new 1 through 5. Laverine's old ones would go to Sneed, Muniz's would go to Congemi, Jones' would go to Lee, Lagasse would get Giardina's and Roberts would get Ward's.

Ms. Kerri Becker asked how many appointments the Parish President got.

Dr. Wilkinson said seven.

Ms. Lynne Parker asked if the President and the Council were the only appointing authorities.

Dr. Wilkinson said this was correct.

Dr. Wilkinson said that the other thing, assuming the Council passes the legislation, is that half of the appointments would be civic and half would be business. This was a point that was discussed in earlier meetings to keep the balance. In the case of the Councilmembers, one appointment would be civic and one would be business. In the case of the Parish President, three would be civic and three business and the odd one would be at his discretion.

Mr. Wolfe said that at the last meeting of the Steering Committee they had touched on inviting Mr. Mike Bracey from the Planning Advisory Board to the Steering Committee meetings. He said that he thought it would still be a good idea to invite him.

Mr. Durabb said that we are committed to the PAB's participation once the Plan takes affect. One of the things we are going to do is to show up at the Board on a regular basis when there is something new to report.

Dr. Wilkinson said that she would place Mr. Bracey's name on the mailing list.

Mr. Joder asked if any of the existing members had heard about the possibility of their reappointment.

Ms. Lynne Parker said Jennifer Sneed had reappointed her, but she used to be an appointee of the Parish President.

Ms. Shirley Edwards said she had received a call to see if she was going to remain and she told them it was up to them. But she has heard nothing else.

Dr. Wilkinson said that the issue would quickly get on the Council's radar screen because now we are up against the Council meeting at which all of this is going to be presented to them.

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Mr. Joder asked Mr. Wolfe if he had heard anything about being reappointed. Mr. Wolfe replied that he had resigned. Mr. Wolfe said he had had no communication with anyone, other than getting a certificate for serving on the committee.

Ms. Parker brought up the West Bank truck stop casino from the last Council meeting and its impact on 2020. Mr. Durabb said that he was gratified to see so many people from the West Bank come up and firmly speak at the hearing. He was also gratified to see East Bank support, which indicates that people are interested on both banks of the river. Furthermore, it was nice to hear people talking about Envision 2020.

Mr. Joder said that UNO in cooperation with President Broussard is organizing what is called Jeff 007, which is the next round of the citizens' priority conventions. Letters were sent out inviting about 170 business and civic organizations to each identify 5 delegates. That was some time ago and the event is scheduled for Friday, March 26, 2004 at the Alario Center from 8:30 A.M. until after lunch sometime. At first the organizers conjectured that they were not getting a good response because the event is on the West Bank. When they looked at the registrations they had gotten back, most of them were from the East Bank. But they are now speculating that there is a general outrage over the truck stop issue and will undertake a telephone campaign next week.

Ms. Parker asked if the committee would be visiting the new Council members to bring them up to date on the Comprehensive Plan.

Mr. Lee Giorgio said that it was suggested at the last meeting that some type of orientation be done so that the Council can see where the programs came from—inception to where we are now.

Ms. Parker asked if this could be done before March 17th.

Mr. Durabb said that he did not think they were going to adopt this on March 17th. He thought they would want to have another public hearing on the West Bank at the end of March.

Ms. Edwards asked how much attention will the Plan get if it's put in front of them along with all the other things the Council has to consider?

Mr. Durabb said that it is just a question of letting them know what we did.

Ms. Becker asked if something should be sent to the Councilmembers, asking them how we can help them to understand the Plan better?

Mr. Giorgio said that maybe a 1-page bulleted list of things that need to be accomplished could be brought to the Council.

Mr. Durabb said that the Planning Department has prepared a Power Point presentation. The first part recapped Envision 2020. The second half, with bullet charts and graphics,

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illustrates what the proposed ordinances would do. The Planning Department showed the presentation to the Planning Advisory Board and they asked questions; they understood it. He said we have the nucleus of a Council summary already.

Dr. Wilkinson said that Ms. Parker asked if we could send the Power Point presentation to her and anyone else on the committee who wanted it.

Mr. Durabb said that we could send it as a hardcopy.

Mr. Giorgio said that just a 1-page summary would do.

Ms. Becker said that a 1-page bulleted summary would be fine, and if they had a question about one of the bullets they could call and ask for an explanation of the concept.

Mr. Durabb said that the Planning Department has been checking the land use map and running computer queries on the data, as well as field checking it. When the planners find errors they go out and check them. The Planning Department has a whole package of errors that have been corrected.

Mr. Giorgio suggested that a Power Point presentation be made to the Councilmembers and their aides. Mr. Norbert White added that the Councilmembers and their aides just want to get an idea and go from there.

Mr. Giorgio said that the Council would digest it in time but they could not digest it all at once.

Mr. Durabb said that we could summarize this for them and they would understand what they would be passing.

Mr. Giorgio said that if a summary is prepared, the committee could give it to Tim Whitmer for the Council so that they know the committee as citizens and business people who have an interest in the Plan. Knowing that the Plan is not just part of the Administration might have a greater impact.

Dr. Wilkinson said that Mr. Durabb has been talking with Mr. Whitmer about what to present on March 17th, and that Mr. Durabb is hoping to show some, if not all, of the Power Point presentation.

Mr. Durabb said that there are six ordinances in summary for March 17th. Proposed for amendment are three chapters of the Code of Ordinances: Chapter 25, which puts the Comprehensive Plan in the Code of Ordinances; Chapter 40 Zoning adds consistency language and an amendment process; and Chapter 33 Subdivisions also adds consistency language.

Dr. Wilkinson qualified that whenever the Council passes an ordinance, which this Council did on August 6th for the Comprehensive Plan, the Clerk of the Council sends

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that ordinance to the Municipal Code Corporation in Florida, which is one of two major companies in the country that maintains Codes of Ordinances for jurisdictions. The Clerk sent the ordinance that passed the Comprehensive Plan to Municode. Municode has since codified the Comprehensive Plan, and if you go on line to the Parish's website under Municipal Code on the left hand link, you can get to the Comprehensive Plan in the Code of Ordinances. Other amendments being proposed, which were reviewed two committee meetings ago, are to get rid of duplications and to add a policy that was inadvertently left out.

Mr. Giorgio asked if it would be worthwhile to sit down with Mr. Whitmer.

Mr. Durabb said that Mr. Whitmer had asked the Planning Department to draft a letter to the Council describing what was being proposed. Mr. Durabb said that he went through the letter with Mr. Whitmer to give him a feel for exactly what we are doing.

Dr. Wilkinson said that we are amending a legal document, so there is a formal process that the Parish goes through. Part of that process is that ten days before a Council meeting the Planning Department sends them a packet of items that are going to be on their agenda for consideration. So ten days before March 17th, the Planning Department will send the Councilmembers a packet that describes what we are proposing. It includes the ordinances, the report, and the Power Point presentation in hard copy.

Mr. Durabb said he thought he had convinced Chairman Young that rather than making six separate presentations at the Council meeting, it would be better to do one 20-minute presentation. We would cover all the ordinances at one time. What seemed to work better with the Planning Advisory Board was to combine the presentation so that it covers all four of the ordinances being proposed.

Mr. Giorgio said he would call Mr. Whitmer.

Ms. Parker said that she thought it was important for the Committee to be on the front row cheering this on, and she thought that it would refresh the commitment that the citizen's want this.

Mr. Durabb said that on the whole the Planning Advisory Board has been quite supportive. Mr. Durabb said these Council appointees are much more attuned to what a planning commission does in a community. He looks forward to working with them and hopefully getting input on Envision 2020.

Dr. Wilkinson said that a hard copy of the Power Point program will be put in the mail to the Steering Committee.

Mr. Giorgio then asked if the minutes from the November 20, 2003 Steering Committee meeting would be accepted. Mr. Donnie Wolfe so moved and Ms. Kerri Becker seconded the motion. All were in favor.

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Mr. Giorgio also asked if the minutes from the January 22, 2004 Steering Committee meeting would be accepted. Mr. Wolfe moved that they be accepted and Ms. Shirley Edwards seconded the motion. All were in favor.

Mr. Joder said that on the agenda for the meeting was a tentative presentation by Mr. Jim Bridger on Light Rail Alternative. Mr. Joder said that Mr. Bridger was not able to be at the meeting.

Dr. Wilkinson said that she was at a meeting last week at the Regional Planning Commission on a related matter and this issue came up. Mr. Walter Brooks, Director of the RPC, said he was aware of the Bridger proposal. He has had discussions with Jim Bridger about it. Light rail is a totally different concept and technical exercise than the freight rail line, which is the foundation of the Bridger proposal. What Walter Brooks said is that upper level authorities that make decisions about the railroad have tentatively said that they do not want commuter rail and freight rail mixed on the same line. It presents a lot of difficulties when you do this. Dr. Wilkinson said that the freight rail has precedence; freight will always move first. Commuter rail waits if freight rail needs to move on the track. Walter Brooks said, however, that they are all going through the process of checking out the idea and looking into it.

Walter Brooks also said that they are aware that the \$450,000,000 price tag is high and they are working on ways to lower it. They have it down to an initial outlay of about \$274,000,000, by doing things like just using one line and having loops at key points. Initially to get the project going, they are trying to cut back to the bare minimum to get it to where it is more affordable. They are dealing with the issue of cost. The other option that they are looking at, which comes from President Broussard, is the idea of designating a transit- only lane from town to the airport, either using Earhart or Airline in some way. The bottom line is that the decision makers are exploring all these various options.

Mr. Wolfe asked whether for the tracks Mr. Bridger proposed there would be room to build new tracks near Airline?

Dr. Wilkinson said she did not know about that detail.

Mr. Wolfe said he thought it would be preferable to keep it away from Airline Drive because they had just gotten rid of the tracks there.

Mr. Joder referred to Mr. Ed Elam. Mr. Elam said that they had actually looked at a similar arrangement in New Orleans East and St. Tammany. People seem to forget that the railroad lines are actually owned by the railroads. Anytime you cross those lines, anytime you build up against them, you need the permission of the railroads. Basically, they own it. If they don't want you to use it, there is nothing you can do. There are communities in the United States that actually have been successful in scheduling trains in concert with the railroads, and one of the things the New Orleans area is looking at is trying to consolidate scheduling for railroad movements for freight rail throughout the entire East/West Gateway. That is basically the key for rail movement in this part of the

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United States and if we can improve travel time through that area, it may offer an opportunity to squeeze a passenger type rail on a line.

However, using the freight lines for light rail is often discouraged because the equipment that light rail uses is much less substantial than a freight rail train. These are very complex issues especially when you start talking about New Orleans, because beyond the Public Belt we have six class one railroads operating in one area. So literally, within a mile area you could cross all six railroads, which means you have to get the permissions and the clearances from each one.

Mr. Wolfe asked if you went down Airline Drive wouldn't you still have to cross them heading for New Orleans?

Mr. Elam said it is his understanding that the light rail is proposed to go down Airline Drive and under Clearview, actually creating another right of way by its size. It is separated enough that you could run alongside but not hit the right-of-way, using the KCS right-of-way that is abandoned along Airline up to Clearview. At one point there is some space to get behind and under the overpass at Clearview and then be in a separate right of way that is not part of the general railroad corridor. That would take you over to the New Orleans Union Passenger Terminal Yard and you could continue in and build a separate line.

Mr. Elam said that the problem occurs between Zephyr Stadium and Clearview where there is no easy way to get from Airline to that rail line. You basically would have a stop at Zephyr Stadium and then there would be nothing until you got to Clearview. They are trying to make it as visible as possible from Airline to encourage people to come up to the light rail line. There is the stadium and the green space, and if Airline is in the way walkup traffic is discouraged. You have to make it easier for more people to access the light rail.

Mr. Joder asked Dr. Wilkinson to discuss the corrections to the errors in the future land use map and the few plan text amendments.

Mr. Wolfe asked Dr. Wilkinson if she could tell him when these errors occurred, was it before the Element Committee approved the documents?

Mr. Joder said that it was a product of many things. It is a product of the error rate inherent in the land surveyed, as well as a problem inherent in the physical process of translating that data into the Parish's GIS system. It is errors in interpretation and a whole host of things creating this packet of map amendments. It is an ongoing process in the Planning Department to fix these things. The committee has already been brought two sets of maps and now there is a third set before the committee.

Dr. Wilkinson said this batch of map corrections is to the industrial districts and some of the residential districts. What has been done to date is that we are recommending that a new hospital district be created, which means redesignating the existing hospitals to the

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new district. We also did some tweaking to the public/quasi public/institutional category because it is critical that we make land use consistent with our zoning to the extent possible, and there were inconsistencies between the way we had described public/quasi public/institutional and our zoning. Once the Planning Department looked at this category it required some changes. The third set of categories that we reviewed consists of the Commercial Districts, the C-1 and C-2, and the General Office, the GO-1 and the GO-2. The Planning Department is comparing existing zoning, existing land use and future land use and for a variety of reasons things that were miscoded. Errors occurred throughout the whole process. One of the first things we did was send UNO students out to code existing land use, and some errors occurred at that point. There were errors that occurred early on and then got carried through because, for one reason, we were under a time constraint to finish.

The Planning Department is going through the data that we had at that point. If there were errors that were picked up in the initial survey, then that was the data that gcr was working from when it was doing its maps.

Mr. Joder said this is not only a product of the error process, but also a product of reevaluating some decisions we made along the way. You can't always rectify what you see in the field with what is on the field map, so it may be an error of coding in the field. Or it may be an error of miscoding when data entry workers took the field sheets and entered data into the electronic record, or when the data was transferred into the Parish's GIS system. There is a long process of going through these errors.

Dr. Wilkinson said some corrections were made through the public process. We had workshops and whenever someone pointed out an error to GCR or BKI for the transportation part of the plan, those corrections were made. As an example, Dr. Wilkinson pointed out #2 on Page 1 of the West Bank Land Use Map that was in the packet provided to the Committee. One lot was coded as part of a church, but in actuality it is a residential dwelling. It needed to be recoded as low/medium density residential, instead of public. These are the kind of things the Planning Department is going in and cleaning up.

Ms. Parker said this is an ongoing process.

Mr. Durabb said that the parcel map is not totally accurate because its initial compilation was done in pieces and there are older subdivisions that are picked up from time to time. Occasionally we find an error where zoning was not applied correctly. We check that against our land use map to make sure that when we go out, there are no errors at that point.

Mr. Joder said sometimes there is no way for the surveyor to see where that line should be drawn.

Dr. Wilkinson said that now that this is all electronic, which is a fairly recent development—it was all done on paper before—it is now more exact, which led to the

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text amendments which are before the committee today. The parish attorneys tell us that to actually be able to use the electronic data for our official mapping data, we have to make a technical amendment to Chapter 25 saying that the electronic records are our official data. The other part of the handout the committee received, entitled “Proposed Amendments to Section 25-360 through 400” and “Proposed Amendment to Section 25-262”, contains the language that would formally make the electronic records our official data.

Mr. Wolfe asked about Map #1, Number 4, East Bank, Page 1, which shows the current zoning as R-1B and R-1C. The proposed land use is low to medium density residential. Mr. Wolfe wanted to know what the estimated zoning would be.

Dr. Wilkinson said the zoning would not change. What would change is the land use category. The more accurate land use classification for this site is low-medium density residential instead of the low density residential because of the lot sizes.

Mr. Joder said it is big houses on small lots. What is being corrected is the change in the future land use category from low density residential, a standard which this neighborhood currently does not meet by virtue of the fact that it has these houses on small lots. A category of future land use that is more representative of what is currently the pattern is medium density residential. It is not suggested that the zoning is going to change; it is just an effort to more accurately reflect what the future land use of this area is likely to be.

Mr. Joder said there are some places that we are deliberately attempting to modify land use into the future by applying a future land use designation that is inconsistent with what is currently on the property, but we try in deference to the owners of property to avoid making that a non-conforming use.

Mr. Bruce O’Neil said he had a concern with the possible changing of zoning especially in a residential area. Mr. O’Neil said the extent of this happening on the East and West Banks is what concerns him.

Mr. Durabb said that we have to acknowledge that most of our property has been developed. So in most cases what was done was to accurately represent what is there in the land use categories and what it is supposed to be, which in most cases is what is there, unless we do something. Any amendments to zoning would have to go through the zoning public hearing process, just like it does now. Any amendments to the land use category would have to go through the public hearing process.

Mr. Joder said long before we even thought about Envision 2020, we had a formally adopted zoning map. Over the years through the public hearing process conducted before the Council, we have amended the zoning to suit our needs. We are currently trying to get a handle on what is on the ground now, and we then tried to apply future land use designations to those parcels of property. We did not impact the zoning map at all. The Planning Department staff is going out into the field and field checking the way our

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adopted land use map is and they are seeing some anomalies, like the one we were discussing, where you have a land use classification applied to this parcel which says it is low density residential, and the standard that we put in the plan for a low density residential was that it would be no more than 40 units per acre. But upon looking at this parcel, we see that it is already developed at a higher density than 40 units per acre. So we are going back out into the field for accuracy. It is just a technical correction to the land use map to make sure it is more reflective of what is actually there.

Mr. Durabb said that particular parcel could have been miscoded by just putting the wrong numbers down—light intensity commercial and it is a residential area. We have to correct that mistake and call it what it really is.

Mr. Joder affirmed that Dr. Wilkinson was asking the Committee if they had reviewed the changes and whether or not they had specific issues to bring to her attention. Mr. Joder then asked for a motion from the committee to approve the proposed changes. A motion was made by Mr. Donnie Wolfe and seconded by Ms. Lynne Parker.

Ms. Becker asked if the maps were showing the new colors.

Dr. Wilkinson said that, no, we cannot formally change the colors until the electronic records are adopted as the official map. So we have to wait until that takes place.

Mr. Joder asked Dr. Wilkinson to give a brief recap of Item No 4 on the agenda, which was to update on the public hearings for the initial implementing ordinances of the Plan and on other plan-related items.

Dr. Wilkinson asked the committee to refer to the handout entitled “Plan Amendments in the Pipeline.” It shows where we are with the three batches of amendments. The first batch is going to the Council on March 17th as six dockets but four summary numbers for ordinances. The second batch is at the PAB right now. These are the set of amendments that were reviewed at the committee’s January meeting. This second set has been to the East Bank public hearing and will go to the West Bank hearing on March 11, and so far there are no questions or issues being brought up. The third batch is represented before the committee at this meeting.

Mr. Joder asked if there was any other business. Mr. Joder said he did have one piece of news to bring up. He said that the Council has approved via a resolution the execution of two Cooperative Endeavor Agreements—one with the Regional Planning Commission and one with the University of New Orleans Foundation. These agreements are to enable us to continue to work on the components of the plan which you agreed were our priorities at our Steering Committee meetings last fall. This is the status of the situation: On the UNO side, UNO has received and signed the Cooperative Endeavor Agreement and has prepared the documentation contracts for each of the three sub-contractors who are supposed to pursue the lot size study, the development of a unified Code of Ordinances including revised subdivision regulations, and the continued GIS work by gcr.

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On the RPC side, the RPC board acted positively on their Cooperative Endeavor Agreement, agreeing that the RPC would be authorized to put out a request for proposals from consultants for the Thoroughfare Plan and the Housing Element. The status is that the proposals are due from the parties shortly. Mr. Broussard will be on vacation when the RPC meeting is held in March, and they are not going to consider making the award on this contract until their April meeting.

Mr. Giorgio said the other issue was the Economic Development Element and he had on his list to call Mr. Scott Adams. They were attempting this element through Jefferson Edge.

Mr. Giorgio asked if there were any issues that needed to be addressed at any upcoming meetings.

Ms. Becker replied that who will be serving on the committee is the number one issue.

Dr. Wilkinson said there will probably be one more batch of map corrections that will be moved through in the near future. That is all the R-1A Single Family District. It is a large task. Part of the contract with UNO is to give some money to gcr to help do this, because it is a big job. We probably will not be ready to bring this to the Committee any time in the next one to two months. It will probably be the new Citizen's Advisory Committee that will deal with this last batch of amendments.

Mr. Joder said once the contracts are signed on the UNO side and they go out then those consultants will be required to hold detailed scoping meetings with the Planning Department and once they do, we will be able to give a more detailed picture of exactly what work they will be undertaking. He thought that could be done in the form of a written communication. And, in the case of the RPC side, they are not even going to make the award until the middle of April, so there is really no need to have a meeting for the next couple of months. Mr. Joder suggested the next meeting be held in abeyance.

Ms. Connie Casey moved to adjourn the meeting and Ms. Shirley Edwards seconded the motion. The meeting adjourned at 5:30 p.m.